

# Circuit Court System August/2002 Software Release Announcement

STATE COURT ADMINISTRATIVE OFFICE  
JUDICIAL INFORMATION SYSTEMS

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## Release Highlights

- **Form revisions.**

Many forms were revised by SCAO just prior to our previous release in March. All the forms provided in this release will be current.

- **CHR enhancements.**

Enhancements have been made to accommodate a new electronic reporting procedure for selected counties as part of the NCHIP (National Criminal History Improvement Project) grant. The first wave of selected counties will be contacted soon to implement the new reporting procedure: Allegan, Bay, Calhoun, Cass, Eaton, Genesee, Jackson, Lenawee, Livingston, Marquette, Midland, Monroe, Muskegon, St. Clair, Van Buren. Thank you Isabella County for piloting the new CHR procedure.

## **Case Management Menu - Page 1**

### **Case Screen**

- A validation has been added so the same CTN cannot be used on more than one case. This will provide for accurate case processing and prevent CHR rejections.

### **Register of Action Screen**

- The ROA search feature has been corrected to find entries typed with lowercase text.

### **CTN Inquiry**

- This is a new option to access cases by the CTN. Responses from MSP CHR do not include the court's case file number. To find a case using the CTN, press F9 on the Case Management menu. At the top of the CTN Inquiry screen, enter the desired CTN and press ENTER. The list will position to the requested CTN. The case number and defendant name are listed for verification. If you wish to view the ROA, position your cursor on the record and press F7.
- The CTN inquiry can be accessed by pressing F9 on the Case Management menu or by using the next transaction code of CTN.

## **Case Management Menu - Page 2**

The following forms have been updated to reflect the latest revisions.

### **Judgment of Sentence - Commitment to Corrections - CC219b 03/02 (JGP)**

- The DNA assessment has been added to the form. The cash code established for the DNA assessment on your system must use the "D" category for the amount to print on the form. See Financial Menu, Cash Code Maintenance below for more information.

### **Order after Hearing on Violation of Valid Personal/Foreign Protection Order MC384 03/02 (VPH)**

- The form has been changed in order to report criminal contempt to the Michigan State Police.
- According to a March 22, 2002, memorandum from John Ferry, State Court Administrator, to Circuit judges, court administrators and clerks: "Effective October 1, 2002, upon final disposition of a charge of criminal contempt for a PPO or FPO the court must submit the disposition to CJIS. [MCL 769.16a; 2001 PA 204]." Use this form to report criminal contempt of court submit to MSP. Presently, criminal contempt of a PPO cannot be reported electronically as part of the CHR extract because it is a civil case and does not fall into the normal criminal case CHR processing. See the instructions at bottom of the form (To the Clerk of the Court) for reporting the disposition to MSP.
- The form references PACC codes, 600.2950 (PP - domestic relationship), 600.2950a (PH - stalking), and 600.2950m (foreign). Select the appropriate PACC code for the case involved. The system will default the appropriate PACC code for PP and PH case types.

### **Judgment of Sentence - Commitment to Jail - MC219 03/02 (JGS)**

- The assessment area has been changed. The previous form only listed specific assessments and added other assessments together. The revised form will print all assessments.
- A section has been added for concealed weapons suspensions/revocations.

### **Recall of Warrant/Order to Apprehend - MC220 03/02 (BWR)**

### **Bond - MC241 03/02 (BON)**

### **Assignment to Youthful Trainee Status - MC242 03/02 (YTA)**

### **Order of Acquittal Dismissal or Remand - MC262 03/02 (REM)**

### **Motion and Order of Nolle Prosequi - MC263 03/02 (NOL)**

### **Order for DNA Sample - MC283 03/02 (DNA)**

- A judge field has been added to the DNA form screen. The p# of the judge of record for the requested case will display. This can be changed to print a different judge on the form.

## **Financial Menu**

### **Restitution Report**

- A date range has been added to the selection criteria. Activity only occurring within the requested date range will print on the report. This option can be helpful to verify payments and disbursements made within a given month. The date range is not required so the report can be run the same as it has in the past if desired.

### **Forensic Assessments Report**

- The report identified CSC charges by checking the PACC code for crime group 17. We found the crime group field may not be reliable as Juvenile courts may have coded the crime group field in different ways. Now the report finds CSC cases by checking for PACC codes starting with 750.520 which are CSC offenses.

### **Cash Code Maintenance**

- A new cash code category of "D" has been created to identify DNA assessments on the Judgment of Sentence - Commitment to Corrections. The release procedure will automatically change the cash code "DNA" to the "D" category. If the cash code you have established for the DNA assessment is not "DNA", you must change the category of the cash code(s) from "O" to the "D" category. The DNA assessment amount will print on the Judgment of Sentence - Commitment to Corrections only if the cash code category is "D".

## **Probation Menu**

The following forms have been updated to reflect the latest revisions.

**Order of Probation (Felony) - CC243a 03/02 (ORD)**

**Petition and Order for Discharge from Probation - MC245 03/02 (DCG)**

## **CHR Menu**

### **Automatic CHR Extract**

- An option is now available for the system to automatically run the CHR extract. We will be contacting the selected counties listed on page 1 under CHR enhancements to initiate the automatic extract as part of the new CHR procedure. Other counties interested in the automatic feature may contact us to initiate the automatic extract. Your system must have a direct communication line to JIS to enable this feature.

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